

# Northside 20's Association of Texas Professional Educators

## Campus Representatives



**You are our STARS! Local unit campus representatives  
Are well-informed leaders with great communication skills who  
Represent ATPE and serve as educators' preliminary source of  
Information about the organization.**



### **ATPE needs campus reps because you...**

- play an integral role in our local unit and are vital to local unit success.
- professionally promote ATPE on a one on- one basis.
- provide support for members by answering questions about ATPE (see Frequently Asked Questions), including how the state office can assist members. (Remember, members can also e-mail [atpe@atpe.org](mailto:atpe@atpe.org) or call (800) 777-ATPE for assistance.
- serve as a conduit of information, alerting current and potential members about important state and local association news and membership deadlines.
- distribute, collect and process ATPE membership applications.
- Forward applications each week to: Ronnie Shekarchi @ Carson Elementary
- update correct contact information and email addresses for each member on your campus at the Leader Central at [www.atpe.org](http://www.atpe.org), when changes are needed.
- serve as visible leaders on your campus.
- attend and participate in local unit meetings.
- encourage members on your campus to attend local unit meetings.
- distribute Legislative information.
- recruit new members to strengthen the local unit's voice



### **Communication Tips for Campus Representatives:**



- Make sure members on your campus know how to contact you by your name and room number on all correspondence you distribute to members.
- Publicize ATPE's toll-free number, (800) 777-ATPE; and website, [www.atpe.org](http://www.atpe.org).
- Read ATPE e-mails and publications. ATPE provides tips and important information you can pass on to your fellow members. Most members don't have access to the important and timely information you receive, such as what is included in ATPE Leader.
- \*Post Meeting Dates and places near boxes or high traffic flow areas - lounge, copy machines, etc.

